Kilconly National School **Enrolment Form**

Tel: 093 47775

Email: [info@kilconlyns.com](mailto:info@kilconlyns.com) Website: www.kilconlyns.com

**CHILD’S DETAILS**

Male Female

Names of siblings in school:

Religion:

Nationality:

Date of birth: *(Please include*

*copy of Birth Certificate)*

PPS Number:

Child’s address:

Eircode:

Child’s surname:

Child’s forename:

**PLEASE COMPLETE IF JOINING JUNIOR INFANTS**

Contact number:

Name of playschool attended:

**PLEASE COMPLETE IF TRANSFERRING FROM ANOTHER SCHOOL** *(Please attach copies of school reports)*

Reason for transferring:

Contact number:

Name of school attended:

**MEDICAL DETAILS**

Contact number:

Doctor’s name:

**FAMILY DETAILS**

Address if different to child’s above:

Email:

Occupation:

Mobile number:

Father’s name:

Address if different to child’s above:

Email:

Occupation:

Mobile number:

Mother’s name:

**COMMUNICATION**

Our school uses ‘TEXT A PARENT’ to send out updates on school activities. Please nominate one mobile no for this communication.

Mobile number:

**EMERGENCY CONTACT**

If the school is unable to contact you, please provide contact details of two other people that we can contact in the event of an emergency.

Tel number:

Tel number:

Relationship to child:

Relationship to child:

Contact 2:

Contact 1:

If your child’s contact details should change please notify the School Office.

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| **ADDITIONAL INFORMATION** | *Please ensure that you tick YES/NO to the following questions* |
| Yes No Does your child speak English as their first language?  If no please state language spoken:  Yes No Has your child been referred to early intervention through the Preschool Child Early Invention HSE?  Yes No Has your child any medical, physical, psychological or emotional/behaviour needs? Please supply school with copies of any reports. Please give details of needs:  Yes No Has your child been referred to early intervention through the Preschool Child Early Invention HSE?  Yes No Has your child any medical, physical, psychological or emotional/behaviour needs? Please supply school with copies of any reports. Please give details of needs:  Yes No Has your child any allergies? If yes please give details:  Yes No Does your child have any difficulty with the following:  **›** Hearing:  **›** Speech:  **›** Vision:  Yes No Has your child or is your child suffering from any loss or trauma? If yes please give details:  Yes No Are there any legal orders or family law issues the need to be communicated to the school?  If yes, please arrange to contact the school Principal:  Yes No Is there any other relevant information that we should know about your child? Please give details: | |

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| **CONSENT** | *For the following questions please tick YES/NO for each section giving your consent. (Consent is for the duration of pupil’s time in school).* |
| Yes No Do you consent for your child to take part in the RSE and Child Abuse Prevention/StaySafe Programmes?  Yes No Do you consent for your child to undergo various screening/diagnostic/educational/tests?  Yes No Do you consent for the school to publish videos, photos, and coursework of your child on our school website, social media and local/national newspapers?  Yes No Do you consent for the school to pass on your child’s details to the HSE for immunisation purposes, testing etc.?  Yes No Do you consent for your child to take part in using digital technologies and the internet as outlined in our AUP policy?  Yes No Do you consent for your child to use ‘Seesaw’ (online communication journal) to complete classroom activities online and samples of their work to be uploaded?  Yes No I give permission for my child to attend supervised school outings, sporting events, local walks and matches etc.  during school hours | |

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| **SCHOOL POLICIES** |  |
| It is important to make yourself and your children familiar with our School Policies especially the following:  **›** Admissions Policy  **›** Anti-Bullying Policy  **›** Code of Behaviour  **›** Code of Discipline  **›** Enrolment Policy  **›** School Rules and Procedures  All our policies are available on our school website www.kilconlyns.com.  I have read and understand these policies and will make all reasonable efforts to unsure my child (s) complies with them. Yes No | |

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| **DEPARTMENT OF EDUCATION & SKILLS PRIMARY ONLINE DATABASE** |  |
| The Primary Online Database (POD) is a nationwide individualised database of primary school pupils, facilitating the monitoring of educational progress as pupils move through the primary education system and on to post primary. The database records the class grouping and the standard a pupil is enrolled in. The database also includes information on the pupil’s religion and on their ethnic or cultural background. In order to assist with the gathering of this data please complete the following in CAPITAL LETTERS. This information is retained by the school.  Nationality: Mother’s Is one of the pupil’s mother tongues (i.e. Yes maiden name: language spoken at home) Irish or English? No  To which ethnic or cultural background group does your child belong (please tick one)? *(Categories based on the census of population)*  White Irish Irish traveller Roma Any other white background Black African Any other black background Chinese Any other Asian background Other (incl mixed background) No consent  What is your child’s religion?  Roman Catholic Church of Ireland (Incl. Protestant) Presbyterian Methodist, Wesleyan  Jewish Muslim (Islamic) Orthodox (Greek, Coptic, Russian)  Apostolic or Pentecostal Hindu Buddhist Jehovah’s Witness  Lutheran Atheist Baptist Agnostic  Other Religions No Religion No Consent  I consent for the sensitive personal data in the two questions above to be stored on the Primary Online Database  (POD) and transferred to the Department of Education and Skills and any special schools my child may transfer to Yes No  during the course of their time in primary school. | |

Sign:

Date:

Copy of Birth Certificate and Baptismal Certificate (in order to receive further sacraments) is also required

**Documents Enclosed:**

* **Copy of Birth Certificate**
* **Copy of Baptismal Certificate ( for Sacraments)**
* **Professional Reports (*if applicable*)**
* **Copy of Custody Agreement (*if applicable*)**